

**BRUNSWICK HOUSING AUTHORITY**  
**12 STONE STREET P.O. BOX A**  
**BRUNSWICK, MAINE 04011**

**BOARD OF COMMISSIONERS**  
**BRUNSWICK HOUSING AUTHORITY**

Conference Room, Woodlawn Terrace

*(Location)*

May 21, 2019

The Regular Meeting of the Board of Commissioners of the Brunswick Housing Authority was called for May 21, 2019. There being a quorum present, Chairman Jim MacLeod called the meeting to order at 12:47 PM.

**1. Roll Call**

Present: Chairman Jim MacLeod, Vice-Chair Sherry Mason, Commissioners Suan Morgan, Katharine Muench, Howard Nannen, Russell Pierce, Anne George and Secretary Hodge

Absent:

Guests: BHA Staff: Martin Szydlowski, Alicia Cash

**2. Member Additions to the Agenda**

None

**3. Approval of Minutes**

The minutes of the April 16, 2019 Regular Meeting were previously distributed. Vice-Chair Mason motioned to approve the minutes, with a second from Commissioner George; motion approved: Yea – 7; Nay – 0;

**4. Public Comments**

None

**5. New Business**

a. Review HUD Repositioning Programs: Brunswick Housing Authority previously applied for the Rental Assistance Demonstration (RAD) program and received their Commitment to Enter into a Housing Assistance Payments contract. After discussing that the Streamlined Voluntary Conversions option offered to small Public Housing Agencies would be more financially beneficial, Vice-Chair moved to direct John to remove the Housing Authority from RAD and to follow up at the next meeting with the Voluntary Conversion course of action with a second from Commissioner Nannen; motion approved: Yea – 7; NAY – 0

b. BHA Five Year Capital Fund Plan for 2019-2023: Secretary Hodge reviewed with the board the five year plan and what improvements will need to be made and how they will impact the Capital Fund. After discussion, Commissioner Pierce moved to approve the BHA Five Year Capital Fund Plan with a second from Commissioner

Morgan: motion approved : Yea – 6; Nay – 0. Vice-Chair Mason left after voting on item 5.a.

c. BHA Capital Fund Program Security Grant Application: Secretary Hodge explained that the Security Grant was submitted last year, but because it is a lottery process it was not awarded to the Housing Authority. Commissioner Nannen moved to submit the new Security Grant Application with a second from Commissioner Muench. Motion approved: Yea – 6; Nay – 0

d. Renewal of Ouellette & Associates as BHA's Auditor for FY 2019 & 2020: Commissioner Pierce moved to approve the 2 year renewal with a second from Commissioner Nannen. Motion approved: Yea – 6; Nay - 0

## 6. Old Business

a. Update on Perryman Village Rehabilitation Project: Secretary Hodge informed the board that the contractor has begun installing exterior doors and that the windows had been received. Once the windows are started, the siding can be installed. There has been an issue with the heating system that is being worked out and covered under warranty.

b. Brunswick Public Art: Secretary Hodge presented a photo of the proposed idea for the Woodlawn Tower Mural. He informed the board that Brunswick Public Art still has details to work out. The board would like to invite Brunswick Public Art to give a presentation.

## 7. Communications

Secretary Hodge went over the BHA financials, the occupancy report and the HCV Utilization report.

## 8. Executive Session

None

## 9. Adjournment:

The Chairman declared the meeting adjourned at 2:10 PM.

The next meeting will be held Tuesday, June 11, 2019

6/11/19  
Approved

  
John A. Hodge, Secretary