

BRUNSWICK HOUSING AUTHORITY
12 STONE STREET P.O. BOX A
BRUNSWICK, MAINE 04011

BOARD OF COMMISSIONERS
BRUNSWICK HOUSING AUTHORITY

Via Zoom

(Location)

August 11, 2020

The Regular Meeting of the Board of Commissioners of the Brunswick Housing Authority was called for June 9, 2020. There being a quorum present, Chairman Jim MacLeod called the meeting to order at 12:44 PM.

1. Roll Call

Present: Chairman Jim MacLeod, Vice-Chair Sherry Mason, Commissioners: Russell Pierce, , Jane Scease, Crystal King and Secretary Hodge

Absent:, Commissioners Anne George, Suan Morgan

Guests: Michael Veilleux, BHA Staff: Director of Facilities Leo Hill, Director of Finance Mark Galvez, Alicia Cash

2. Member Additions to the Agenda

None

3. Approval of Minutes

The minutes of the June 9, 2020 Regular Meeting were previously distributed.

Commissioner King motioned to approve the minutes, with a second from Vice-Chair Mason; motion approved: Yea – 5; Nay – 0;

4. Public Comments

None

5. New Business

a. Electricity Maine: Notice of Settlement: Secretary Hodge explained the previously distributed Notice of Settlement regarding the deceptive marketing practice class action lawsuit against Electricity Maine, LLC. As Brunswick Housing Authority was a customer, Secretary Hodge filled out the forms required for possible reimbursement from the settlement.

b. Review and Approve SEMAP Submission: Staff member Alicia Cash reviewed the Memo outlining the in-house review of the Section Eight Management Assessment Program (SEMAP) indicators relative to the administration of the Section 8 Program. After the review, Vice-Chair Mason moved to approve the submission of the report to HUD as presented, with a second from Commissioner King. Motion approved: Yea – 5; Nay – 0

5. Old Business

a. Provide Update on Covid19 Response: Secretary Hodge informed the board that nothing has changed in daily operations, masks are still required, visitors are limited, the office is open by appointment only and maintenance is sanitizing daily. Both Public Housing and Section 8 have seen additional funding under the CARES Act.

b. Update on Perryman Village Rehabilitation Project: Secretary Hodge informed the board that this project has been completed.

c. Streamlined Voluntary Conversion: Secretary Hodge informed the board that he is in receipt of a letter from HUD acknowledging the receipt of the Brunswick Housing Authority's application and it is under review.

7. Communications

Staff member Mark Galvez reviewed both the Financial and Occupancy Reports

8. Executive Session

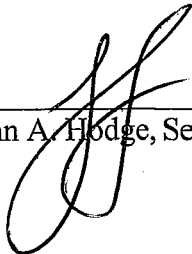
Vice-Chair Mason motioned to go into executive session to discuss personnel issues (Evaluation of Executive Director) seconded by Commissioner Pierce. Board went into executive session at 1:13 PM. At 1:25 PM, the Board reconvened out of executive session. Commissioner King motioned to increase the annual salary of Mr. Hodge by \$5,000 and provide a \$2,500 bonus. With a second from Commissioner Scease the motion approved: Yea – 5, Nay – 0

9. Adjournment:

The Chairman declared the meeting adjourned at 1:29 PM.

The next meeting will be held Tuesday, September 8, 2020

9/8/2020
Approved



John A. Hodge, Secretary