

**GREATER BRUNSWICK HOUSING CORPORATION  
12 STONE STREET P.O. BOX A  
BRUNSWICK, MAINE 04011**

**BOARD OF DIRECTORS  
GREATER BRUNSWICK HOUSING CORPORATION**

Conference Room, Woodlawn Terrace  
April 16, 2019

The Regular Meeting of the Board of Directors of the Greater Brunswick Housing Corporation was called for April 16, 2019. President MacLeod called the meeting to order at 12:01 PM.

**1. Roll Call**

Present: President Jim MacLeod, Vice-President Sherry Mason, Directors Suan Morgan, John Hodge, Jane Scease, Katharine Muench, Russell Pierce, Howard Nannen

Absent: Directors Anne George, Sue Sullivan, Jessica Tysen

Guests: BHA Staff: Martin Szydlowski, Alicia Cash

**2. Member Additions to the Agenda**

None

**3. Approval of Minutes**

The minutes of the March 12, 2019 Regular Meeting were previously distributed. Director Muench moved to accept the minutes as presented, with a second from Director Nannen: voted: Yea – 5, Nay – 0; 1 Abstention (Pierce)

**4. Public Comments**

None

**5. New Business**

- a. Director Hodge gave an explanation of the GBHC FY 2018 audit and answered questions from the board. After discussion, Director Morgan motioned to accept the FY 2018 Audit seconded by Vice-Chair Mason. Motion carried 8-yeyes; 0-nays;
- b. Director Hodge and BHA Staff member Martin Szydlowski gave an explanation of the FY 2018 Audit for Creekside Village. After questions from the board, Director Jane Scease motioned to accept the FY 2018 Creekside Audit with a second from Director Morgan: voted: Yea – 8, Nay- 0
- c. Director Hodge had previously called each board member to gain approval of the sale of Lots #12 and 13 in Hamilton Place, Harpswell, ME. After a brief discussion, Director Hodge moved to affirm the sale of Lots #12 and 13 in Hamilton Place with a second from Director Nannen: voted: Yea – 8; Nay – 0

**6. Old Business**

a. THA Development Plans: Director Hodge explained the differences of a 9% and a 4% tax credit deal. Our consultant informed us that the deadline would not be met for the 9% tax credit program application due in September 2019 but believes an application could be submitted for the 4% program sometime during 2019. The next step is to engage the service of a civil engineering firm to prepare for a site permit of which the cost will be split between GBHC and Topsham Housing Authority.

c. Update: 13 Swett Street: Mr. Hodge informed the board that he is working with an architect to construct a townhouse style 3 unit building as opposed to a 3-story building. He also explained that a property tax exemption application has been submitted.

**7. Communications**

Staff member Martin Szydlowski reviewed the financial reports and the occupancy report with the Board.

**8. Executive Session:**

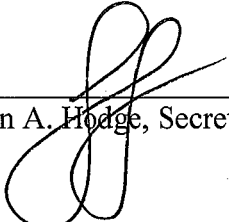
None

**9. Adjournment**

The President declared the meeting adjourned at 12:47 PM.

The next regular meeting will be held Tuesday, May 21, 2019.

4/16/19  
Approved

  
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John A. Hodge, Secretary