

**BRUNSWICK HOUSING AUTHORITY
12 STONE STREET P.O. BOX A
BRUNSWICK, MAINE 04011**

**BOARD OF COMMISSIONERS
BRUNSWICK HOUSING AUTHORITY**

12 Stone Street, Brunswick: BHA Conference Room

(Location)

May 9, 2023

The Regular Meeting of the Board of Commissioners of the Brunswick Housing Authority was called for May 9, 2023. There being a quorum present, Chairman MacLeod, called the meeting to order at 12:41 PM.

1. Roll Call

Present: Chairman Jim MacLeod, Vice-Chair Jane Scease, Commissioners: Roslyn Martin, Michael Veilleux, Crystal King, John Gallagher and Secretary Hodge

Absent: Commissioners: Anne George

Guests: BHA Staff: Director of Finance Mark Galvez, Director of Facilities Norm Fecteau, Director of Administration Alicia Cash

2. Member Additions to the Agenda

None

3. Approval of Minutes

The minutes of the April 11, 2023, Regular Meeting were previously distributed. Commissioner Gallagher motioned to approve the minutes, with a second from Commissioner Veilleux. Motion approved: Yea – 6; Nay – 0; Abstention – 0

4. Public Comments: None

5. New Business

a. Discussion: Agency Wide Software: After a brief discussion of the previously distributed handout, Commissioner Veilleux motioned to authorize the Executive Director to proceed with purchasing new agency wide software through PHA-Web, with a second from Vice-Chair Scease; motion approved: Yea – 6; Nay – 0

b. Informal: LD 1282. An Act to Streamline Income Verification: Secretary Hodge discussed the difficulties in getting income verification from DHHS. A bill has been introduced into legislation to help solve this problem, a public hearing has been held and they are now waiting on a workshop.

c. Review and Approve Landlord Retention Policy Amendment: After holding a discussion over the previously distributed proposed policy amendment, Vice-Chair Scease motioned to approve the amendment, limiting the incentive payment to one payment per unit. With a second from Commissioner Gallagher, motion approved: Yea – 6; Nay - 0

Old Business

- a. Update: Town's Housing Committee: At the most recent committee meeting, the committee met along with guest panelists to discuss inclusionary zoning and how best to implement these practices.

7. Communications

Staff member Mark Galvez reviewed the Financial Reports and staff member Libby Bernier-Michaud reviewed the Occupancy and Utilization Reports.

8. Executive Session:

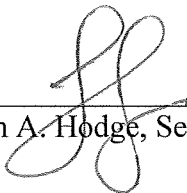
None

9. Adjournment:

The Chairman declared the meeting adjourned at 1:13 PM

The next meeting will be held Tuesday, June 13, 2023

6/13/2023
Approved



John A. Hodge, Secretary