

GREATER BRUNSWICK HOUSING CORPORATION
12 STONE STREET P.O. BOX A
BRUNSWICK, MAINE 04011

BOARD OF DIRECTORS

GREATER BRUNSWICK HOUSING CORPORATION

12 Stone Street, Brunswick Maine; BHA Conference Room

June 13, 2023

The Regular Meeting of the Board of Directors of the Greater Brunswick Housing Corporation was called for June 13, 2023. President MacLeod called the meeting to order at 12:00 PM.

1) Roll Call

Present: President Jim MacLeod, Vice-President Jane Scease, Directors: John Hodge, Michael Veilleux, Roslyn Martin, John T. Vorhees, Crystal King, John Gallagher, Thomas Schmoller, Terry Kelley, Anne George

Absent:

Guests: BHA Staff: Director of Finance Mark Galvez, Director of Facilities Norm Fecteau, Director of Housing Libby Bernier-Michaud, Director of Administration Alicia Cash

2) Member Additions to the Agenda: Director Hodge motioned to add item 5 – 1a to discuss the fire at Perryman Drive on June 11, 2023. Motion approved: Yea – 11; Nay - 0

3) Approval of Minutes

The minutes of the May 9, 2023, Regular Meeting were previously distributed. Director Veilleux moved to accept the minutes as presented, with a second from Director Martin, voted: Yea – 11, Nay – 0

4) Public Comments: None

5) New Business

- 1a Fire at 37 Perryman Drive on 6/11/2023: Director Hodge informed the board of the fire that happened on June 11, 2023 that started in unit #37 at Perryman Drive and displaced 5 families. Staff is currently working with the insurance company as well as the households for relocation plans and local agencies and members of the community for donations.
- a. Review and Approve Budget For FY 2024: After discussing the proposed FY 2024 Budget, Director Veilleux moved to approve the budget as presented, with a second from Director King. Motion approved: Yea – 11; Nay – 0
- b. Review and Approve Capital Improvement Plan: After staff member Norm Fecteau reviewed and answered questions regarding the proposed Capital Improvement Plan, Director Kelley moved to approve the Capital Improvement Plan as presented. With a second from Vice-President Scease, motion passed: Yea – 11; Nay - 0
- c. Review Collection Loss Write Offs and take appropriate action: Director Hodge moved to table this discussion until the next meeting, with a second from Vice-President Scease, motion voted: Yea – 11; Nay - 0
- d. Election of Officers: Director Veilleux motioned to nominate the present slate of officers: James MacLeod, President, Jane Scease, Vice-President and John Hodge,

Secretary/Treasurer for the next year. With no other nominations, and a second from Director George, the slate of officers was approved: Yea – 11; Nay - 0

6. Old Business

- a. THA Development Plans, Fairview Commons: Staff member Norm Fecteau informed the board that the architect is finalizing the 90% drawings and hoping to get them submitted next week. The construction estimate will be shortly behind the 90% drawing submission. Director Hodge is hoping to have an update by the end of the month regarding applications submitted for funding through CDBG and Thrive.
- b. Update: Status of 60-62 Pleasant Street Property Transfer: Director Gallagher informed the board that the application had been submitted to HUD and another application is required to transfer the HAP Contract.
- c. Progress Update of New Office Plans: Director Hodge updated the board that the architect met with the Town who recommended requesting a map amendment to conform with the zoning conflict. This may go to the Planning Board on June 27th and then to the Town Council
- d. Whispering Pines: No new updates.
- e. Update: Workforce Housing: Meetings surrounding this project continue, obtaining financing to fund the project has proven to be difficult, but is still being discussed.

7. Communications

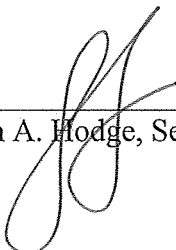
Staff member, Mark Galvez reviewed the Financial Reports and Staff member Libby Bernier-Michaud gave the Occupancy Reports.

8. Executive Session: None

9. Adjournment

The President declared the meeting adjourned at 1:23 PM. The next regular meeting will be held Tuesday, August 8, 2023.

8/8/2023
Approved



John A. Hodge, Secretary