

**GREATER BRUNSWICK HOUSING CORPORATION
12 STONE STREET P.O. BOX A
BRUNSWICK, MAINE 04011**

BOARD OF DIRECTORS

GREATER BRUNSWICK HOUSING CORPORATION

12 Stone Street, Brunswick Maine; BHA Conference Room

January 17, 2023

The Regular Meeting of the Board of Directors of the Greater Brunswick Housing Corporation was called for January 17, 2023. President MacLeod called the meeting to order at 12:00 PM.

1) Roll Call

Present: President Jim MacLeod, Vice-President Jane Scease, Directors: John Hodge, John T. Vorhees, Michael Veilleux, Thomas Schmoller, Roslyn Martin, Crystal King

Absent: Director: Sue Sullivan, John Gallagher, Anne George

Guests: BHA Staff: Director of Finance Mark Galvez, Director of Facilities Norm Fecteau, Director of Housing Libby Bernier-Michaud

2) Member Additions to the Agenda: None

3) Approval of Minutes

The minutes of the December 13, 2022 Regular Meeting were previously distributed. Vice-Chair Scease moved to accept the minutes as amended, with a second from Director Veilleux, voted: Yea – 7, Nay – 0, 1 – Abstention (Schmoller)

4) Public Comments: None

5) New Business

a. Transfer of Creekside Village to GBHC: Director Hodge updated the Board on the pending transfer of Creekside Village from Housing Associates of Brunswick, LP to GBHC. Two resolutions were prepared by our attorney for the Board's review and approval. After discussion, Director Veilleux moved to adopt the resolutions as submitted, seconded by Director King, voted: Yea – 8, Nay – 0, Abstention – 0.

6. Old Business

- a. THA Development Plans, Fairview Commons: Director Hodge informed the board that the kickoff meeting was held on January 5th and the meeting went very well. Our next step is to have a design kick-off meeting with our development team and the construction staff of Maine Housing. He also advised the Board that the State's Office of Community & Economic Development stated it had funds available for the project and that we should apply as required. The application must come from the Town of Topsham and he is meeting with the Select Board on January 19th.
- b. Update: Status of 60-62 Pleasant Street Property Transfer: No Update available.
- c. Progress Update of New Office Plans: Director Hodge informed he will be meeting with the architect in the next week or so to review design options for the site which will be limited.

- d. Whispering Pines: Director Hodge informed the board he had received a call from an appraiser asking about Section 8 contracts. He informed him there were no project based vouchers in the property only tenant based vouchers. The appraisal was requested by Katahdin Trust on behalf of the buyer. He continues to work with a reporter to try and get some publicity around the sale.
- e. Update: Workforce Housing: No update available.
- f. Transfer of Creekside Village: The closing is scheduled for tomorrow (Jan 18th) and is on track to close.
- g. Cell Tower Lease Proposal: The draft lease was received from the cell tower's representative with their attorney's comments. We will have our attorney review these comments.

7. Communications

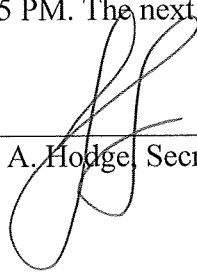
Staff member, Mark Galvez reviewed the Financial Reports and Staff member Libby Bernier-Michaud gave the Occupancy Reports.

8. Executive Session: None

9. Adjournment

The President declared the meeting adjourned at 12:45 PM. The next regular meeting will be held Tuesday, February 14, 2023.

2/14/2023
Approved



John A. Hodge, Secretary