

**BRUNSWICK HOUSING AUTHORITY  
12 STONE STREET P.O. BOX A  
BRUNSWICK, MAINE 04011**

**BOARD OF COMMISSIONERS  
BRUNSWICK HOUSING AUTHORITY**

12 Stone Street, Brunswick: BHA Conference Room

*(Location)*

February 14, 2023

The Regular Meeting of the Board of Commissioners of the Brunswick Housing Authority was called for February 14, 2023. There being a quorum present, Chairman MacLeod, called the meeting to order at 1:20 PM.

**1. Roll Call**

Present: Chairman Jim MacLeod, Vice-Chair Jane Scease, Commissioners: Roslyn Martin, Michael Veilleux, John Gallagher and Secretary Hodge

Absent: Commissioners: Anne George, Crystal King

Guests: BHA Staff: Director of Finance Mark Galvez, Director of Housing Libby Bernier-Michaud, Director of Facilities Norm Fecteau

**2. Member Additions to the Agenda**

None

**3. Approval of Minutes**

The minutes of the January 17, 2023, Regular Meeting were previously distributed. Commissioner Veilleux motioned to approve the minutes, with a second from Vice-Chair Scease. Motion approved: Yea – 5; Nay – 0; Abstention – 0

**4. Public Comments: None**

**5. New Business**

a. Review and Accept Audit for FY 2022: The audit by Berry Dunn was provided to the Board for review. After discussion, Commissioner Veilleux moved to accept the audit as submitted with a second from Vice-Chair Scease voted: Yea – 5, Nay – 0, Abstention – 0.

b. Review Conflict of Interest Policy: The Board reviewed and discussed the proposed Conflict of Interest policy. After discussion, Commissioner Veilleux moved to approve the Conflict of Interest Policy as proposed with a second from Vice-Chair Scease voted: Yea – 5, Nay – 0, Abstention – 0.

**Old Business**

a. Update: Town's Housing Committee: The Committee met in late January and recommended a plan to eliminate the moratorium upon approval of an amended zoning ordinance which would implement provisions of the current moratorium.

This would include language that any proposed project with 30 or more units would need to have 15% targeted to households earning up to 100% AMI. The recommendation was forwarded to the Town Council for their consideration.

**7. Communications**

Staff member Mark Galvez reviewed the Financial Reports and staff member Libby Bernier-Michaud reviewed the Occupancy and Utilization Reports.

**8. Executive Session:**

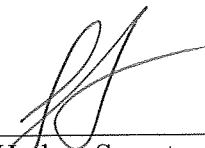
None

**9. Adjournment:**

The Chairman declared the meeting adjourned at 1:50 PM

The next meeting will be held Tuesday, March 14, 2023

3/14/2023  
Approved

  
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John A. Hodge, Secretary