

**GREATER BRUNSWICK HOUSING CORPORATION**  
**12 STONE STREET P.O. BOX A**  
**BRUNSWICK, MAINE 04011**

**BOARD OF DIRECTORS**

**GREATER BRUNSWICK HOUSING CORPORATION**

12 Stone Street, Brunswick Maine; BHA Conference Room

December 13, 2022

The Regular Meeting of the Board of Directors of the Greater Brunswick Housing Corporation was called for December 13, 2022. President MacLeod called the meeting to order at 12:01 PM.

**1) Roll Call**

Present: President Jim MacLeod, Vice-President Jane Scease, Directors: Anne George, John Hodge, John Gallagher, John T. Vorhees, Michael Veilleux, Sue Sullivan

Absent: Director: Thomas Schmoller, Roslyn Martin, Crystal King

Guests: BHA Staff: Director of Finance Mark Galvez, Director of Facilities Norm Fecteau, Director of Housing Libby Bernier-Michaud, Director of Administration Alicia Cash

**2) Member Additions to the Agenda:** None

**3) Approval of Minutes**

The minutes of the November 8, 2022 Regular Meeting were previously distributed. Director Veilleux moved to accept the minutes as amended, with a second from Director Gallagher, voted: Yea – 7, Nay – 0, 1 – Abstention (Sullivan)

**4) Public Comments:** None

**5) New Business**

None

**6. Old Business**

- a. THA Development Plans, Fairview Commons: Director Hodge informed the board that he has received a Notice to Proceed from MSHA and that we are now waiting to get a kickoff meeting scheduled. He also explained that the permit with the Town of Topsham has expired and will need to be treated like a new project for re-permitting.
- b. Update: Status of 60-62 Pleasant Street Property Transfer: Director Gallagher explained that additional forms have been requested from HUD, until all paperwork is completed, they are waiting to find out what is needed next.
- c. Progress Update of New Office Plans: Director Hodge informed the board that the survey report was finalized and provided to the architect who will begin developing a site plan in the new year.
- d. Whispering Pines: Director Hodge informed the board that a BHA Voucher holder had provided us with a letter they received from Rural Development suggesting that the building had been sold. Director Gallagher informed the Board that Genesis Fund had reached out to RD on our behalf and they are waiting to hear back on whether or not a final decision has been made.

- e. Update: Workforce Housing: Director Hodge will be attending a meeting later this week to continue discussions regarding financing and site plans.
- f. Transfer of Creekside Village: There has been no proposed date of this transaction at this time, all necessary paperwork has been submitted to MSHA to dissolve the Limited Partnership.
- g. Cell Tower Lease Proposal: A draft lease has been received from the company representing a cell phone provider and returned with edits by the BHA's attorney. At this time they have not responded to the changes.

**7. Communications**

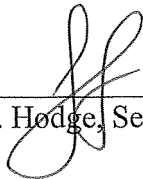
Staff member, Mark Galvez reviewed the Financial Reports and Staff member Libby Bernier-Michaud gave the Occupancy Reports.

**8. Executive Session: None**

**9. Adjournment**

The President declared the meeting adjourned at 1:09 PM. The next regular meeting will be held Tuesday, January 17, 2023.

1/17/2023  
Approved

  
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John A. Hodge, Secretary