

**BRUNSWICK HOUSING AUTHORITY
12 STONE STREET P.O. BOX A
BRUNSWICK, MAINE 04011**

**BOARD OF COMMISSIONERS
BRUNSWICK HOUSING AUTHORITY**

12 Stone Street, Brunswick: BHA Conference Room

(Location)

December 13, 2022

The Regular Meeting of the Board of Commissioners of the Brunswick Housing Authority was called for December 13, 2022. There being a quorum present, Chairman MacLeod, called the meeting to order at 1:15 PM.

1. Roll Call

Present: Chairman Jim MacLeod, Vice-Chair Jane Scease, Commissioners: Anne George, John Gallagher, Michael Veilleux and Secretary Hodge

Absent: Commissioners: Roslyn Martin, Crystal King

Guests: BHA Staff: Director of Finance Mark Galvez, Director of Housing Libby Bernier-Michaud, Director of Facilities Norm Fecteau, Director of Administration Alicia Cash

2. Member Additions to the Agenda

None

3. Approval of Minutes

The minutes of the November 8, 2022, Regular Meeting were previously distributed. Commissioner George motioned to approve the minutes, with a second from Commissioner Gallagher. Motion approved: Yea – 5; Nay – 0

4. Public Comments: None

5. New Business

a. 2023 Health Insurance: Secretary Hodge went over the health plan options for the coming year, and after discussion, Vice-Chair Scease motioned to authorize BHA to remain with Maine Municipal Employees Health Trust, with a second from Commissioner Gallagher; voted: Yea – 5, Nay – 0.

b. Discussion: Succession Planning: After a brief discussion, the board asked that Secretary Hodge draft a succession plan for the board to review which also identifies who the contact would be when the Executive Director is away.

Old Business

a. MARRA Access at OGH for Brunswick Landing Property: Secretary Hodge informed the Board that both MSHA and HUD have signed off on the agreement with the Town and at this time the attorneys are dealing with the easements.

b. Update: Town's Housing Committee: Secretary Hodge informed the board that at the next meeting, the committee will be addressing the Town's previously established moratorium on housing and will present a recommendation to the Town.

7. Communications

a. Staff member Mark Galvez reviewed the Financial Reports and Staff member Libby Bernier-Michaud reviewed the Occupancy and Utilization Reports.

8. Executive Session:

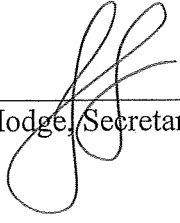
None

9. Adjournment:

The Chairman declared the meeting adjourned at 2:00 PM

The next meeting will be held Tuesday, January 17, 2023

1/17/2023
Approved



John A. Hodge, Secretary