

**BRUNSWICK HOUSING AUTHORITY**  
**12 STONE STREET P.O. BOX A**  
**BRUNSWICK, MAINE 04011**

**BOARD OF COMMISSIONERS**  
**BRUNSWICK HOUSING AUTHORITY**

12 Stone Street, Brunswick: BHA Conference Room

*(Location)*

October 11, 2022

The Regular Meeting of the Board of Commissioners of the Brunswick Housing Authority was called for September 20, 2022. There being a quorum present, Chairman MacLeod, called the meeting to order at 12:40 PM.

**1. Roll Call**

Present: Chairman Jim MacLeod, Commissioners, Anne George, John Gallagher, Roslyn Martin (left after item 3.), Crystal King and Secretary Hodge

Absent: Vice-Chair Jane Scease, Michael Veilleux, excused absence

Guests: John T. Vorhees, BHA Staff: Director of Finance Mark Galvez, Director of Housing Libby Bernier-Michaud, Director of Facilities Norm Fecteau

**2. Member Additions to the Agenda**

None

**3. Approval of Minutes**

The minutes of the September 20, 2022 Regular Meeting were previously distributed. Commissioner Gallagher motioned to approve the minutes, with a second from Commissioner George. Motion approved: Yea – 5; Nay – 0

**4. Public Comments: None**

**5. New Business**

a. Authorization to Submit Letter of Interest to HUD for Stability Vouchers:

Secretary Hodge informed the Board that HUD has issued a Notice to housing authorities on the availability of new Stability Vouchers. Interested PHA's must submit an email of interest with a letter from a Continuum of Care partner. BHA has received a letter and the BHA Board would need to authorize the BHA to seek these new vouchers. Commissioner George moved to authorize the BHA to apply for new Stability Vouchers with a second from Director King; Motion approved Yea – 4; Nay – 0

b. Renting for Success: Secretary Hodge updated the Board on the registrations for the renting for Success class hosted by Merrymeeting Adult Education (MAE). There are currently 31 registrants with the majority (85%) being applicants for the Tower and Terrace and the remaining (15%) for our family units. Whereas we had hoped to target families with our preference, staff will keep the Board informed.

c. Consider Request to Extend Waiver to continue the Payment Standard up to 120% of the FMR: Secretary Hodge informed the Board that HUD will consider requests to continue to allow PHA's to set a Payment Standard at 120% of the published FMR through December, 2023. After a brief discussion, Commissioner George moved to request we extend the waiver to continue the Payment Standard up to 120% of the FMR with a second from Commissioner King, voted: Yea – 4; Nay - 0.

**6. Old Business**

a. MRRA Access at OGH for Brunswick Landing Property: Secretary Hodge informed the Board the MOU with the Town has been executed and the site has been surveyed. The Town has hired a consultant to design the road Extension. The tenant has executed a lease with MRRA and are looking to be onsite by Nov. 1<sup>st</sup>.

**7. Communications**

- a. Staff member Mark Galvez reviewed the Financial Reports and reviewed the Occupancy and Secretary Hodge reviewed the Utilization Reports.
- b. Secretary Hodge provided an update to the Board on the Town's Housing Commission.

**8. Executive Session:**

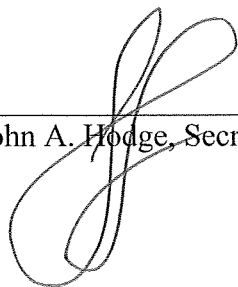
None

**9. Adjournment:**

The Chairman declared the meeting adjourned at 1:10 PM

The next meeting will be held Tuesday, November 8, 2022

11/8/2022  
Approved

  
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John A. Hodge, Secretary