

BRUNSWICK HOUSING AUTHORITY
12 STONE STREET P.O. BOX A
BRUNSWICK, MAINE 04011

BOARD OF COMMISSIONERS
BRUNSWICK HOUSING AUTHORITY

Woodlawn Tower Community Room

(Location)

June 14, 2022

The Regular Meeting of the Board of Commissioners of the Brunswick Housing Authority was called for June 14, 2022. There being a quorum present, Chairman MacLeod, called the meeting to order at 1:31 PM.

1. Roll Call

Present: Chairman Jim MacLeod, Vice-Chair Jane Scease, Commissioners, Russell Pierce, John Gallagher, Roslyn Martin and Crystal King(left at item 2) and Secretary Hodge

Absent: Commissioner: Anne George

Guests: Michael Veilleux, BHA Staff: Director of Finance Mark Galvez, Director of Housing Libby Bernier-Michaud, Director of Facilities Norm Fecteau, Director of Administration Alicia Cash

2. Member Additions to the Agenda

None

3. Approval of Minutes

The minutes of the May 10, 2022 Regular Meeting were previously distributed. Commissioner Martin motioned to approve the minutes, with a second from Vice-Chair Scease. Motion approved: Yea – 5; Nay – 0

4. Public Comments

None

5. New Business

a. Collection Loss Write Offs for FY 2022: The board reviewed the previously distributed write offs, Commissioner Gallagher motioned to approve the write offs for FY 2022 as presented with a second from Vice-Chair Scease. Voted: Yea – 5; Nay - 0

b. Review and Approve Budget: Secretary Hodge reviewed the previously distributed budget and after a brief discussion Vice-Chair Scease moved to approved the presented budget with a second from Commissioner Pierce, motion approved Yea-5; Nay-0

c. Federal Holiday: Juneteenth: Secretary Hodge asked the board to consider adding Juneteenth as a paid day off as it has now been recognized as a federal holiday.

Commissioner Gallagher motioned to make Juneteenth a paid holiday with a second from Commissioner Martin, motion approved: Yea – 5; Nay – 0

d. Local Preference for Renting for Success: Secretary Hodge updated the board that BHA has been working with Merrymeeting Adult Ed to create the Renting for Success program as previously discussed and would like to create a local preference for applicants that have completed the course. The course is designed to assist applicants in finding rentals and to give pointers on how to be a good tenant in areas such as: budgeting and preparing for rent/utility payments, cleanliness, and communication. Vice-Chair Scease moved to approve a local preference for applicants that have completed the Renting for Success program with a second from Commissioner Gallagher, motion approved: Yea – 5; Nay – 0

e. Election of Officers: Secretary Hodge motioned to nominate the present slate of officers: James MacLeod, Chairman, Jane Scease, Vice-Chair and John Hodge, Secretary/Treasurer for the next year. With no other nominations, the slate of officers was approved: Yea – 5; Nay - 0

6. Old Business

- a. Provide Update on Covid19 Response: Nothing to report currently.
- b. MRRA Access @ Old Gurnet: Secretary Hodge informed the board that there would be a public meeting on site June 29th to address any questions. The town is looking to propose a temporary use agreement with a short-term plan and address a long-term solution.

7. Communications

Staff member Mark Galvez reviewed the Financial Reports and staff member Libby Bernier-Michaud reviewed the Occupancy & Utilization Reports.

8. Executive Session:

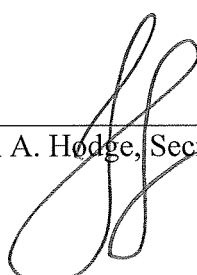
None

9. Adjournment:

The Chairman declared the meeting adjourned at 2:14 PM

The next meeting will be held Tuesday, August 9, 2022

8/9/2022
Approved



John A. Hodge, Secretary