

**TOPSHAM HOUSING AUTHORITY
C/O 12 STONE STREET P.O. BOX A
BRUNSWICK, MAINE 04011**

**BOARD OF COMMISSIONERS
TOPSHAM HOUSING AUTHORITY**

100 Main Street Topsham, ME
(Location)
March 31, 2022

The Regular Meeting of the Board of Commissioners of the Topsham Housing Authority was called March 31, 2022. There being a quorum present, Chairman Schmoller called the meeting to order at 5:05 PM.

1. Roll Call

Present: Chair Schmoller, Vice-Chair Daniel Breed, Commissioners Monica Kincaid, Binh Dang and Executive Director/Secretary John Hodge

Absent: Linda Dumont

Guests: None

2. Member Additions

None

3. Approve Minutes

The minutes of January 24, 2022 were reviewed, Commissioner Kincaid moved to accept the minutes as presented, seconded by Vice-Chair Breed. The motion was approved 4-years; 0-nays

4. Public Comment

None

5. Old Business

- a. Mr. Hodge gave an update to the Board on the Fairview Commons project. THA is still awaiting a formal response from Maine Housing on its application. We have heard through the grapevine that a Construction Analyst has been assigned but no word on a Loan Officer. We have held productive meetings with Ouellet Construction and they are willing to move forward with a proposal to provide Construction management Services for Fairview Commons. Our Architect has finalized the 50% drawings which we have given to Ouellet for pricing. Once we get a kick-off meeting with MH, we will be ready to proceed.

6. New Business

- a. Authorizations to proceed with the purchase of 25 Hackmatack Road, Topsham, ME. After reviewing the proposed resolution authorizing the purchase of the property by Housing Associates of Topsham, LP and a brief discussion, Commissioner Kincaid moved to approve Partnership Resolutions as corrected seconded by Vice-Chair Breed. The motion was approved 4-yeas; 0-nays.

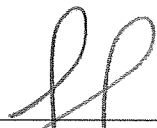
- 7. **Executive Session:** At 5:25, Vice-Chair Breed moved to go into Executive Session to Discuss Real Estate Transactions whereby premature disclosure could jeopardize the THA's bargaining position and included Secretary Hodge, seconded by Commissioner Dang, motion approved 4-yeas; 0-nays. The Board came out of executive session at 5:41. No action was taken.


8. Communications

- a. Mr. Hodge reviewed the monthly financial report for the period ending February 28, 2022. We are operating with a slight deficit due to costs associated with unit turnarounds.
- b. Staff reported we have one vacancy at Green Street. The resident moved because they purchased a home.

9. Adjournment

The business of THA being concluded, Commissioner Kincaid moved to adjourn seconded by Vice-Chair Breed. Vote: 4-yea; 0-nay. The next regular meeting was scheduled for Monday, May 2, 2022. Meeting adjourned at 5:55 PM.


_____,
Secretary, John Hodge



Date Approved