

**GREATER BRUNSWICK HOUSING CORPORATION
12 STONE STREET P.O. BOX A
BRUNSWICK, MAINE 04011**

**BOARD OF DIRECTORS
GREATER BRUNSWICK HOUSING CORPORATION**

30 Water Street, Woodlawn Tower Community Room
February 8, 2022

The Regular Meeting of the Board of Directors of the Greater Brunswick Housing Corporation was called for February 8, 2022. President MacLeod called the meeting to order at 12:01 PM.

1. Roll Call

Present: President Jim MacLeod, Vice-President Jane Scease, Directors: John Hodge, Russell Pierce, John Gallagher, Roslyn Martin, Sue Sullivan(arrived at item 6a), Michael Veilleux, Crystal King

Absent: Directors: Thomas Schmoller, Anne George,

Guests: BHA Staff: Director of Finance Mark Galvez, Director of Facilities Norm Fecteau, Director of Administration Alicia Cash

2. Member Additions to the Agenda

None

3. Approval of Minutes

The minutes of the January 18, 2022 Regular Meeting were previously distributed. Vice-President Scease moved to accept the minutes as presented, with a second from Director Veilleux voted: Yea – 7, Nay – 0, Abstention – 1 (President MacLeod)

Public Comments

None

4. New Business

None

6. Old Business

- a. THA Development Plans, Fairview Commons: Director Hodge informed the board that he and Director of Facilities, Norm Fecteau met with two construction firms and would be having a meeting with Ouellette Construction later in the afternoon. He indicated that Ouellet was staff's first choice. If the meeting with them goes well, we can expect a contract for review and acceptance by the Board at some time in the near future. Director Hodge also updated the board that a few changes were made to the application submitted to MSHA and was still awaiting response, also the current option with the land owner is set to run out at the end of February, but he is willing to extend

until the end of April or beginning of May. In the meantime, Director Hodge is looking at options for a Bridge Loan to purchase the land.

- b. Update: Status of 811 Property Transfer: Director Hodge reported that a Purchase and Sale Agreement had been finalized and a meeting was scheduled for later in the week to determine the next steps.

7. Communications

Staff member, Mark Galvez reviewed the Financial Reports. He pointed out that projections made at the beginning of the year regarding Administrative Salaries were not accurate and should be updated in the budget. After a brief discussion, Director Hodge moved to revise the FY2022 Budget for GBHC as proposed with an update for Administrative Salaries, seconded from Director Veilleux; motion approved: Yea – 9; Nay – 0

Staff member Alicia Cash gave the Occupancy Reports.

8. Executive Session:

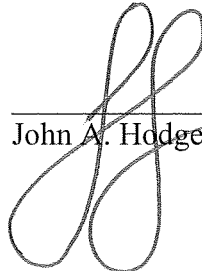
None

9. Adjournment

The President declared the meeting adjourned at 12:43 PM.

The next regular meeting will be held Tuesday, March 8, 2022.

3/8/2022
Approved



John A. Hodge, Secretary